

THE PGI CRUISING CLUB
STANDING RULES AND OPERATING POLICIES

(AS OF 10/26/06)

General: The purpose of Standing Rules and Operating Policies (SROP) of the PGI Cruising Club (Club) is to aid and guide the leadership and members of the Club. These SROP reflect the decisions approved by the club's Board of Directors (Directors) on matters of a less permanent nature not warranting inclusion in the by-laws. These SROP are binding on the members and on the Club's operation. Additions, deletions and amendments to the SROP shall be made by the Board in accordance with the procedures set forth by the Board. The rationale for this procedure is in keeping with the Club's by-laws, Article 4, Sections 1 and 2. Specifically, it is the purpose of the Board to manage the business of the Club in a manner that avoids taking up members' time with the minutia detailed activities of the organization. These Rules and Policies shall be reviewed by the Board and published for the membership. Current SROP shall be included on the Club's website, with notification directing members to such changes.

ORGANIZATION & MEMBERSHIP

1. The Nominating Committee shall prepare a slate of officers and directors from the entire membership. There is no expectation that one office shall necessarily follow another. Nominations shall be presented to the membership in the October newsletter and at the October membership meeting. Absentee ballots will be included in the October newsletter and concurrently placed on the website where they can be printed. Absentee ballots must be postmarked no later than the first Thursday of November. Nominations shall be voted upon at the November membership meeting (usually held on the third Thursday due to the Thanksgiving holiday).
2. Members of the Club shall not take advantage of their status in the Club to achieve discounts or incentives not offered to the general membership.
3. All members are required to purchase a Club name tag and Club burgee.
4. The President shall appoint a sunshine person who will report to the Vice President. The sunshine person shall send appropriate best wishes on behalf of the Club to any member who is seriously ill or send condolence to the member's family in the event of the member's death.

5. The President may appoint a Club historian who shall record significant events in a Club's Activity log, as well as provide counsel to the Board on past events of the Club and on prior Board and Club decisions. The determination of a significant event is solely within the discretion of the President and historian. This person is a non-voting member of the Board. The log of the historian shall be passed to the successor in the office and is available for examination by the membership.
6. No board or general member may contract in the name of the Club unless previously authorized by the Board.
7. The Club expects participation of all members in Club activities and responsibilities.

BUDGET AND EXPENSES

1. In order to have expenses reimbursed, a member must have the expense approved by the President or Treasurer. All Club expenditures shall be promptly reported to the treasurer.
2. Annual dues for each fiscal year is \$10.00 per adult, with a maximum of two adults per household. Dues are payable only by check made out to "PGI Cruising Club." Each member is entitled to one vote. A reminder that annual membership dues are payable by January 1st will be announced at the November General Membership meeting and posted on the Club's website. During December and January, an attempt will be made to contact all members whose dues have not been received. In accordance with the Club's by-laws, contained in Article 2, Section 2B, dues not received by February 1 shall be cause for termination of membership.
3. The initiation fee of the Club shall be \$55.00 per couple or \$35.00 per individual. The amount of the initiation fee is payable only by check made in the name of "PGI Cruising Club" and shall cover the first year's dues, the cost of name tag(s), and a burgee.
4. At the end of each fiscal year the Club shall, through activity subsidies or donations approved by the membership, reduce cash and cash equivalents to a maximum of \$2000, excluding funds already received as following-year membership dues and funds reserved for specified purposes approved by the membership

AMENDMENTS TO STANDARD RULES & OPERATING POLICIES

1. SROP may be adopted, amended or deleted by a 60% vote of the Board. All such action will be announced to the membership at the next scheduled membership meeting, published in the Club's minutes and placed on the website with notification directing members to such changes.
2. Any member may request consideration of a SROP or make a request for an amendment or deletion thereto by application in writing to the President. The member proposing the change shall attend the Board meeting when the matter is being considered to provide an explanation for the Board's consideration. If adopted by the Board, the new rule shall be published at the next general membership meeting following its approval and placed on the website with notification directing members to such changes.
3. The identity of the Director or member making a motion for a standing rule, or the amendment of a standing rule, shall be noted at the end of the rule, along with the date of its passage or revision.
4. The Club Secretary is responsible for maintaining and updating the list of Standing Rules and Operating Policies.

OPERATING POLICIES

Safe Boating Policy: It is the Club's policy that safe boating is every member's personal responsibility. As such, the Board has adopted the following policy:
Club activities are planned in advance and cannot take into account the weather, sea state, physical conditions at the proposed destination and other unforeseeable factors that may affect the actual cruise. Each member, as captain of the boat, is expected to know the conditions necessary for the safe operation of the vessel and is responsible to make the final decision on whether participation in a cruise is safe for themselves, their passengers and their vessel. Furthermore, only the captain can fully evaluate the boat's capabilities, his/her seamanship and navigational skills and experience when making the final decision as to whether to go or to cancel attendance on a trip.

Adopted: 10/26/06

Revised: 10/25/07